

Subject: RE: Package to Beacon
From: "Suzanne Holley" <@>
Date: 01/24/2017 06:01 PM
To: amendonca@ccala.org, hpang@downtownla.com,
hsherzai@downtownla.com, lmulhall@downtownla.com

And the cover note from Lena that Carol signs.

Thanks.

From: Amy Mendonca
Sent: Tuesday, January 24, 2017 5:21 PM
To: Suzanne Holley; Herman Pang; Henna Sherzai
Subject: RE: Package to Beacon

Henna made the packet. We just need the petition form from Herman. I'll send it out first thing tomorrow morning.

Amy

From: Suzanne Holley
Sent: Tuesday, January 24, 2017 5:04 PM
To: Amy Mendonca <AMendonca@ccala.org>
Subject: FW: Package to Beacon

From: Suzanne Holley
Sent: Tuesday, January 24, 2017 5:03 PM
To: Herman Pang; Henna Sherzai; 'amendoca@downtownla.com'; Lena Mulhall BID
Subject: Package to Beacon

The package to Beacon (One California Plaza) went to an address they no longer have.

Can you please put together a new package as follows and send to:

Conan Cotrell
Beacon Capital Partners
300 S. Grand, Suite 2475
Los Angeles, CA 90071

Herman - please give the petitions to Amy.
Henna - please give the package documents to Amy.
Lena - please give the cover letter to Amy.
Amy - please send the package via courier and include a return FedEx envelope.

Please let me know if you have any questions. Thank you all!

Suzanne Holley

SVP & Chief Operating Officer

 <https://www.downtov>

Downtown Center Business Improvement District

626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017

Call: 213-416-7538 | Fax: 213-624-0858

Web: DowntownLA.com



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